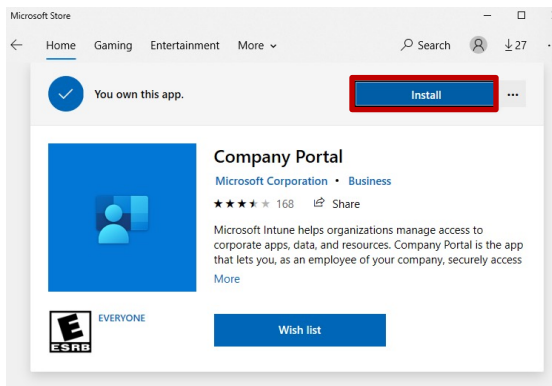


# DH1 Enrollment Instructions for User-Managed Personal Devices

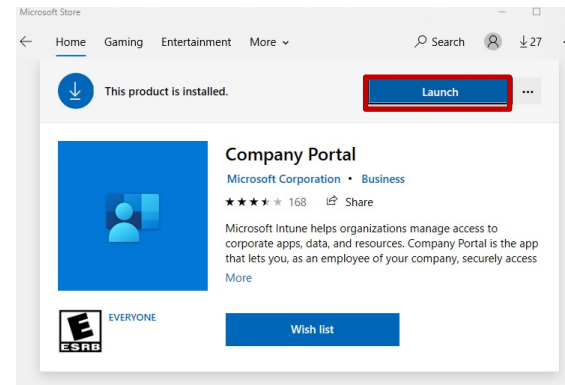


The following instructions will guide users through DH1 enrollment on user-managed Windows devices.

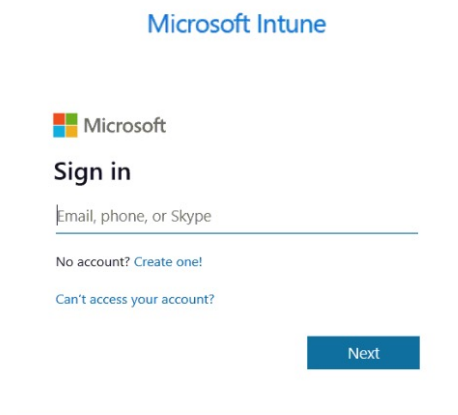
**1** Open the Microsoft Store and search for **Company Portal**. Select **Install**.



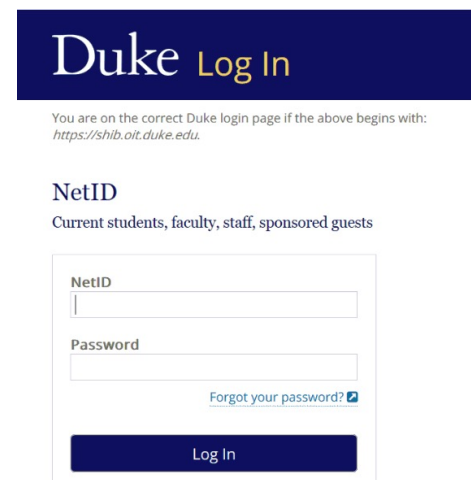
**2** Click on **Launch**.



**3** Enter a Duke email address.



**4** Log in with a NetID and password with Duke multifactor authentication.



# DH1 Enrollment Instructions



## 5 Ensure **Allow my organization to manage my device** is checked and click **OK**.

Stay signed in to all your apps

Windows will remember your account and automatically sign you in to your apps and websites on this device. This will reduce the number of times you are asked to login.

☒ **Allow my organization to manage my device**

① Selecting this option means your administrator can install apps, control settings, and reset your device remotely. Your organization may require you to enable this option to access data and apps on this device.

No, sign in to this app only

OK

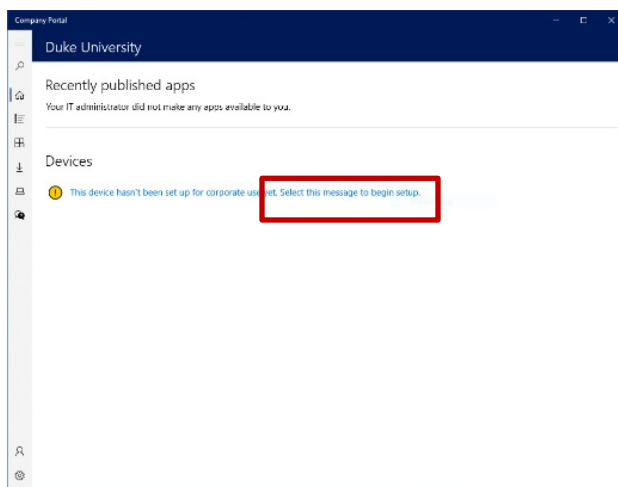
## 6 Select **Done**.

You're all set!

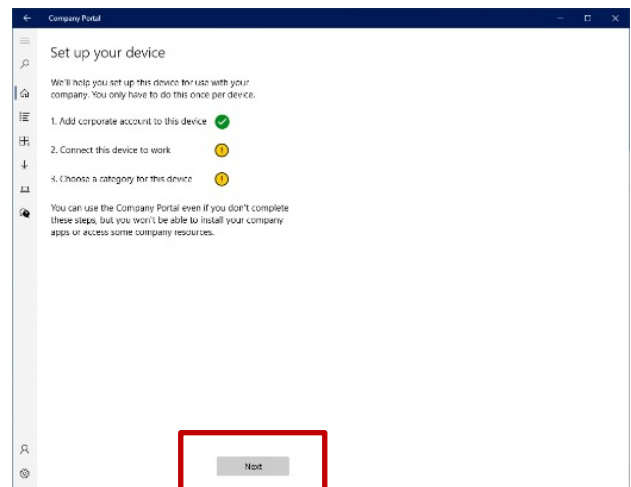
We've added your account successfully. You now have access to your organization's apps and services.

Done

## 7 Click on **Select this message to begin setup**.



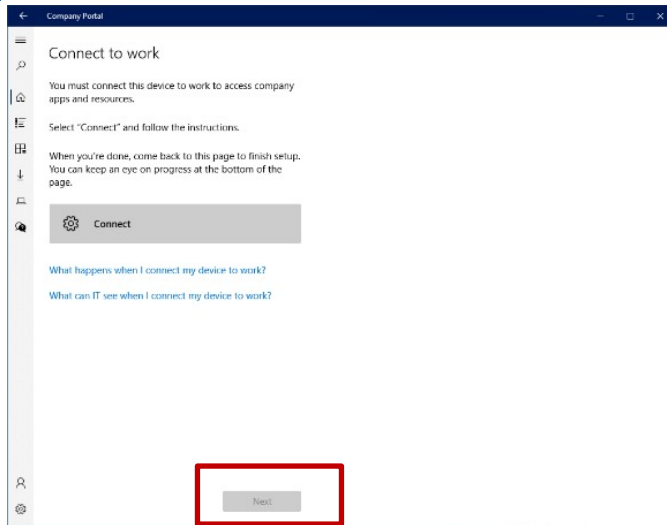
## 8 Click **Next**.



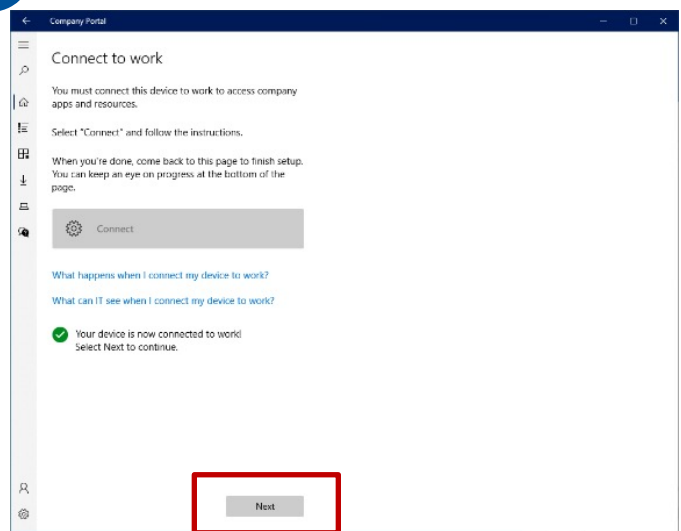
# DH1 Enrollment Instructions



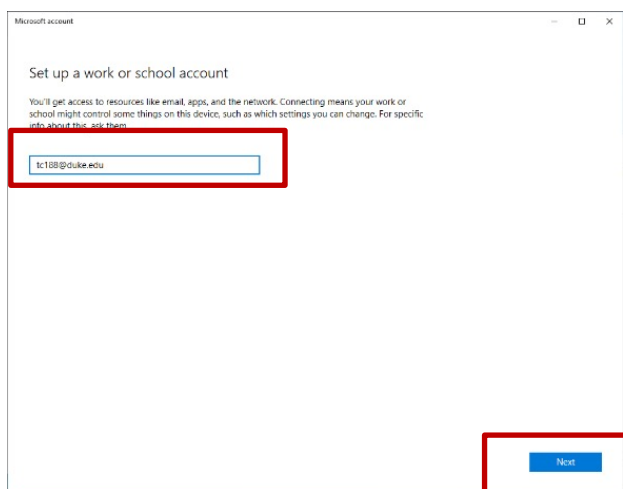
## 9 Click **Connect**.



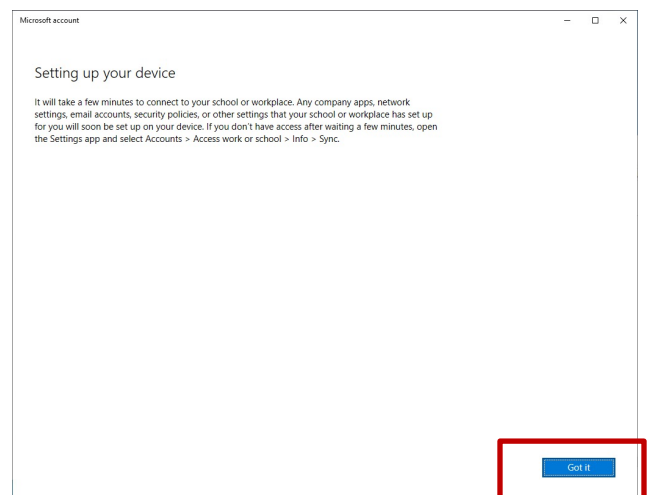
## 10 Select **Next**.



## 11 If a Duke email address doesn't appear, enter it, then click **Next**.



## 12 Select **Got It**.



# DH1 Enrollment Instructions



## 13 Click **Next**.

Company Portal

Set up your device

We'll help you set up this device for use with your company. You only have to do this once per device.

1. Add corporate account to this device
2. Connect this device to work
3. Choose a category for this device

You can use the Company Portal even if you don't complete these steps, but you won't be able to install your company apps or access some company resources.

Next

## 14 Select **DH – MDM – Device Category – User Managed**, then click **Done**.

Company Portal

Duke University

Choose the best category for this device

This category helps your IT admin provide access to company resources for this device. After setting this category, you must contact your IT admin to change it.

☐ DH - MDM - Device Category - Standard Login

☒ DH - MDM - Device Category - User Managed

☐ DH - MDM - Device Category - Shared Devices

☐ DH - MDM - Device Category - Apple iOS

☐ DH - MDM - Device Category - Android OS

Done

## 15 Select **Done**.

Company Portal

You're all set!

This device is now set up for management. You should be able to access company apps and resources soon.

If you have difficulty accessing company resources, contact your IT administrator for assistance.

1. Add corporate account to this device
2. Connect this device to work
3. Choose a category for this device

Done